

**BRIAN SANDOVAL**  
GOVERNOR



**BRIAN L. MITCHELL**  
DIRECTOR

**STATE OF NEVADA**  
**GOVERNOR'S OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY**

100 North Stewart Street, Suite 220  
Carson City, Nevada 89701  
(775) 687-0987 \* Fax: (775) 687-0990

Name of Organization: Advisory Council on Science, Technology, Engineering and Mathematics (STEM) Recognition Subcommittee

Date and Time of Meeting: February 18, 2016, 2:00 PM

Place of Meeting: Governor's Office of Science Innovation and Technology (OSIT)  
100 N. Stewart Street, Suite 220  
Carson City, NV 89701

The following numbers were used for the conference call:

Carson City: 775-687-0999  
Las Vegas: 702-486-5260

Participant's Collaboration Code: 70987

**MINUTES**

- I. Call to Order/Roll Call  
Brian Mitchell, Director, Governor's Office of Science, Innovation and Technology (OSIT)

Mr. Mitchell call the meeting to order at 2:00 pm.

Members Present: Shelace Shoemaker, Gerd Poppinga, Judy, Kraus, Richard Knoeppel, Dave Brancamp

Staff Present: Brian Mitchell, Dale Ann Luzzi

A quorum was declared.

- II. **Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There was no public comment.

- III. **Welcoming Remarks**  
Brian Mitchell, Director, OSIT

Mr. Mitchell welcomed and thanked everyone for joining the meeting. Mr. Mitchell said a tremendous amount of work had been done by the previous Council which included Ms. Shoemaker, Ms. Kraus and Mr. Knoepfel as members.

- IV. **Election of Subcommittee Chair (For Possible Action)**  
Brian Mitchell, Director, OSIT

Mr. Mitchell said that the subcommittee chair would mainly be responsible for providing the report at the monthly STEM Advisory Council meetings. Ms. Kraus and Mr. Knoepfel volunteered to co-chair the subcommittee.

- V. **Review of the Council's Previous Work on the Rubric, Application for Consideration and Program Outline (For Information Only)**  
Brian Mitchell, Director, OSIT

Mr. Mitchell said the legislation in AB 485 is very specific in that the STEM Advisory Council needs to design, plan and then execute three different events. A recognition event for students in the north, a recognition event for students in the south and a recognition event for schools to be held in Carson City. The locations in the north and the south must take place at a higher education location. The previous committee drafted a very tough rubric that would rank the schools on a number of different categories. Mr. Knoepfel noted that a big concern of the previous committee was who would receive and review the applications and who would evaluate the applications. Mr. Mitchell said that he had been reviewing plans from other states and one idea he proposed to Governor Sandoval was that a STEM council or STEM body would certify school as Governor's STEM school, if they meet certain benchmarks.

- VI. **Overview of Event Requirements and Available Funding (For Information Only)**  
Brian Mitchell, Director, OSIT

Mr. Mitchell reminded the subcommittee that last time around there was no money and this time around he was given the authority to move money within his budget to pay for the three events. Funding could be used for travel to the event and all the costs associated with the events.

VII. Initial Discussion Regarding Recognition Events (For Information Only)  
Brian Mitchell, Director, OSIT

The committee next addressed how the students would be selected to be recognized. It was proposed that principals at each school level would submit students. The student would be in their last year at that school level. An application would be submitted along with a project. There would have to be a selection committee to review the applications and the projects. This brought them back to the same question, who would evaluate the applications. Mr. Mitchell is going to do further research on how the process works in other states and bring that information back to the next subcommittee meeting. Mr. Mitchell asked what the subcommittee thought would be a good timeframe for the student recognition piece. The subcommittee proposed: applications would go out in August with a due date December/January and a symposium is April/May. All these ideas will be presented at STEM Advisory Council meeting on Monday, February 22.

VIII. Consider Agenda Items for the Next Meeting (For Possible Action)

No action was taken.

IX. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There was not public comment.

X. Adjournment

Mr. Mitchell adjourned the meeting at 2:57 pm.